



Request for Expression of Interest Consulting Firm

Country: *Belize*

Project: *Skill for the Future Program*

Loan No.: *BL-L1044*

Institution: *Inter-American Development Bank*

Abstract: *Consultancy Service for the Design and Implementation of Special Education Teacher Professional Development Program*

Reference No.: *QCBS/1.2.1/2024/002*

Deadline: *Wednesday, May 1, 2024, at 3:00 pm (local Belize time)*

The *Government of Belize acting through the Ministry of Education, Culture, Science and Technology (MOECST)* has received financing from the *Inter-American Development Bank (IDB)*, toward the cost of the *Skill for the Future Program* and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) for *the Design and Implementation of Special Education Teacher Professional Development Program* include the following objectives with an expected duration of 24 months.

The objectives of the consultancy are:

1. Implementation of teacher and school administrator professional development training in the use of the CFM-TV screening tool for learning disabilities and implementation of IEP. The objectives of the consultancy are particularly focused on Subcomponent 1.2 of the Skills for the Future Program, *training of teachers in special education*, which includes:
 - i. professional development of approximately 500 teachers and school administrators trained in: (a) the use of a screening tool for learning disabilities; and (b) IEP for children with SEN, including the development and updating of the IEP, the implementation and reporting on the IEP, parental engagement, and how to facilitate transition planning and services. The training will be progressively rolled out in three phases to each of the country’s 258 publicly financed primary schools; and,
 - ii. the project will also support test fees for IEP certification for teachers who wish to pursue it.
2. Determine the relevance and completeness of the existing educational diagnostic tools through a mapping exercise to identify gaps in the assessment tools.

The *Project Execution Unit under the MOECST* now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

From the expressions of interest received, the Executing Agency will prepare a short list comprising not fewer than five (5) and not more than eight (8) eligible firms.

A Consultant will be selected in accordance with the *QCBS* method in accordance with the procedures set out in the *Inter-American Development Bank: Policies for the Selection and Contracting of Consultants* financed by the *Inter-American Development Bank GN-2350-15* and is open to all eligible bidders as defined in the policies.

Consultants may associate with other firms in the form of a joint venture to enhance their qualifications. For the purpose of establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

Further information and the scope of the consultancy can be obtained at the address below during office hours *i.e. 9:00 to 17:00 hours local Belize time.*

The Expression of Interest (EOI) should include:

- Letter of interest from the firm
- Proof of their legal status as a firm (registry at Chamber of Commerce)
- Firm's Portfolio with pictures, plan, graphic information, and reference of relevant projects/assignments (including date, place, size, and cost of the project)
- Company Profile related to the assignment (Company structure, demonstrated experience, skills and expertise)

Expressions of interest must be delivered in a written form to the address below or by e-mail by *May 1, 2024, 3:00 pm, local Belize time.*

Project Execution Unit, Ministry of Education, Culture, Science and Technology

Attn: Mrs. Ingrid Acosta

Senior Project Coordinator

1900 Constitution Drive,

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Belmopan

Tel: 501-828-5147

E-mail: project.coordinator@moe.gov.bz and procurement.specialist@moe.gov.bz