



**INSTITUTE FOR TECHNICAL AND VOCATIONAL
EDUCATION AND TRAINING
BELIZE CITY**



A **VACANCY** exists for the post of **Food Preparation Instructor** at the Institute for Technical and Vocational Education and Training - Belize City.

Qualifications:

- A Bachelor's, Associate's Degree or Diploma in Food Preparation.
- At least two (2) years of experience preferably at the TVET level institution, or industry.
- Must be in the possession of a **valid Teacher's Licence** at the Secondary or TVET Level, knowledge in Competency Based Education Training (CBET) would be an asset.

Essential Functions for Instructor Posts:

1. A professional demeanour in undertaking all aspects of the position and the ability to work and communicate effectively with trainees, staff, and the public.
2. Must have good organisational skills and able to assist in planning, directing, coordinating, and evaluating all Training and Practical aspects in instruction.
3. Develop a course outline and lessons to be covered to guide and assist trainees towards the attainment of training goals and objectives.
4. Must have paedagogical training and the ability to teach and properly access all aspects of the area of instruction.
5. Excellent critical thinker with initiative in problem solving and conflict resolution.
6. Ability to work towards successfully accomplishing specific goals and objectives.
7. Must be a team player with experience in group dynamics and having strong professional work ethics.
8. Carry out all duties and responsibilities in accordance with the ITVET Policy and Procedures Handbook and the Education Act and Education (*Amendment*) Rules.
9. At the request of the Manager, actively participate in ad-hoc committees of the institution. Any other related duties assigned by the Manager.

Salary:

Commensurate with qualifications and experience in accordance with the Government of Belize Pay Scale.

Application Process:

Letter of Application along with copy of recent Curriculum Vitae, two letters of reference preferable from recent employers, police record and authentic copies of qualifications along with a **valid Teachers Licence** at the Secondary or TVET Level, must be submitted no later than **Friday May 27, 2022**, to:

**Secretary, Board of Management
ITVET BELIZE CITY
Corner Freetown Road & Simon Lamb Street
Belize City, Belize
(Tel: 203-4798 - Email: secretary.itvetbelizecity@gmail.com)**