



Employment OPPORTUNITY

Description of Post

An employment opportunity exists for the post of a **Food Preparation Instructor** at the **Institute for Technical and Vocational Education and Training (ITVET) in Belize City.**

Qualifications

- A Bachelor's, Associate Degree or Diploma in Food Preparation
- At least two (2) years of teaching experience preferably at a TVET level institution, or industry
- Must be in the possession of a valid Teacher's Licence at the secondary or TVET level, knowledge in Competency-Based Education Training (CBET) would be a plus

Duties

- Maintain a professional demeanour in undertaking all aspects of the position and the ability to work and communicate effectively with trainees, staff and the general public
- Must have excellent organisational skills and be able to assist in planning, directing, coordinating and evaluating all academic aspects of instruction
- Develop a course outline of lessons to be covered in order to guide and assist trainees towards the attainment of training goals and objectives
- Must have paedagogical training and the ability to teach and properly access all aspects of the area of instruction
- Excellent critical thinker with initiative in problem-solving and conflict resolution
- Ability to work towards successfully accomplishing specific goals and objectives
- Must be a team player with experience in group dynamics and have a strong, professional work ethic
- Carry out all duties and responsibilities in accordance with the ITVET Policy and Procedures Handbook and the Education Act and Education (Amendment) Rules
- At the request of the Manager, actively participate in ad-hoc committees of the institution
- Any other related duties assigned by the Manager

Required Documents

- Letter of Application
- Curriculum Vitae,
- Two letters of reference (preferably from recent employers)
- A police record
- Copies of qualifications
- Copy of a valid Teachers Licence

Salary

Commensurate with qualification and experience and in accordance with Government Pay Scale.

All documents must be certified and documents in any foreign language must be accompanied by a certified English translation.

Interested persons are asked to submit the required documents no later than Friday, October 29, 2021 to:

**Secretary, Board of Governors
ITVET Belize City
Corner Freetown Road & Simon Lamb Street, Belize City, Belize**

or via email to secretary.itvetbelizecity@gmail.com